



Gunnedah & District Chamber of Commerce & Industry Inc.  
Committee Meeting Tuesday 20 October 2020 at 5.30pm  
**MINUTES**  
Namoi Valley Brickworks Meeting Room

Invited: Juliana McArthur, Paul O'Donnell, Benita Anderson, Andrew Garratt, Tracie Finlay, Michael Broekman, Susan Frater, Amanda Heinemann (Admin)

Apologies: Gail Paddison, Bill Ashford, Stacey McAllan

Chair: Juliana McArthur

Agenda Items:

**1. Minutes of previous meeting**

- a. Moved Mike Broekman seconded Tracie Finlay that the minutes of September meeting were true and correct
- b. Business and actions arising from previous minutes dealt with in General Business

**2. Presidents Update**

- Successful Small Business Month breakfast last Wednesday, thanks to all involved
- NSW Resilience Award for Gunnedah Shire Council announced today
- First edition of Gunnedah Times coming out on 12 November

**3. Christmas Fair Update**

- Have had a very strong response videoing 11 businesses today
- Over 65 businesses have the boxes, 10,000 entries to date, barrel is on site
- 2MO onboard as Media Partner, NVI and Gunnedah Times advertising proposals received
- Council to consider Sponsorship Proposal for \$12,000 on Wednesday 21 October – Committee members encouraged to attend
- Discussion of Terms and Conditions

**4. Treasurer's Report**

- a. Income \$6,700 – Memberships \$2,700, Donation from Namoi Valley Bricks \$1,000, Event sponsorship for Christmas Fair from Whitehaven \$1,000, Grant for Small Business Month from NSW Government \$2,000
- b. Approval of payments
  1. AMH Bookkeeping September - \$833.15
  2. Gunnedah Shire Council Civic Hire for AGM -\$55.55
  3. Ink to Fabric Committee Name Badges - \$49.00
  4. Reimbursement Juliana McArthur Small Business Breakfast - \$105.00
  5. Provincial Printing for Christmas Fair Tickets - \$627



6. Reverence Sourdough Small Business Breakfast - \$142.00
7. Australia Post Membership Stickers Postage - \$147.77
8. Ashdameke Beanabout Coffee Van Small Business Breakfast - \$324.00
9. Gunnible Oranges Small Business Breakfast - \$40.00
10. Reimbursement Susan Frater Small Business Breakfast - \$674.05

- c. Balance at bank per Zero as at 30 September 2020 - \$62,462.18

It was moved Benita Anderson seconded Susan Frater that the Treasurer's Report be accepted. Carried.

- d. Discussion of changing banks from the Commonwealth - Greater, NICU and NAB reviewed – leaning to Greater as previous example – no fees, internet banking, links with Xero

It was moved Benita Anderson seconded Mike Broekman that we move the Gunnedah & District Chamber of Commerce & Industry Inc [INC9880844] banking arrangements to the Greater Bank with any two of the four Executive - President Juliana McArthur, Vice President Paul O'Donnell, Treasurer Benita Anderson or Secretary Susan Frater as authorised signatories on the operating account including online banking. Also opening a second account, allowing for access to a debit card for the Treasurer Benita Anderson to use and authorise use with monthly statements to be tendered to Committee meetings. Carried.

## 5. Secretary's Report

- a. Review of Correspondence Log and Actions Arising
- b. Small Business Month Breakfast Report – 50 people attended, survey now out

## 6. New Memberships

Thanks to the Membership Drive and following up with previous members to encourage renewals the following new and re-joining Members were moved for acceptance Tracie Finlay seconded Juliana McArthur. Carried.

McKinnons Blue Denim, Willow & Fli, Kez's Café, Goodness & Gracious, Juliette Scott - Life Balance Mentor, Relaxation Massage Gunnedah, Kiellors Kreations t/as Maxine Kiellors Swim School, Healing with Bowen, Shenhua Watermark Coal Pty Ltd, Michelle York Studio, Nutrien Ag, Freechoice/Movies Plus, Assertive Sexology, Jillybean Shots and Signs, The OBG Co Pty Ltd, Valley Fasteners, Hayden Kelly Plumbing, AutoPro Gunnedah, Gunnedah Discount Drug Store, 4Eva Keepsakes, Gunnedah Fashion Fabrics, Gunnedah Automotive, Second Edition, ACM Rural Events – AgQuip, Etcetera Skin Therapy and Beauty, Imperial Hotel Gunnedah, Mrs Haths Forest Nursery, Country Horizons.



## **7. Subcommittees Update**

- Retail Precinct – Richie, Gail and Tracie still to meet but very strong vibe downtown
- Skills Roundtable – first meeting last week, four members focus on skills, skills gaps and working with schools, mentoring, providing information to parents about youth employment, maybe a networking careers night event, plan for 2021 underway, meeting set for second Monday of the month at NV Bricks

## **8. Chamber representative updates (if available)**

- Hay & Harvest Festival – no report
- Crime Prevention – no report yet
- Access – minutes received
- Economic Development – minutes received – consultant engaged to support strategy
- Gunnedah Scholarship Fund – no report yet
- Sister Cities and Friendly Relationships – minutes to be distributed
- NSW Business Chamber Regional Advisory Council – no recent meetings

## **9. General Business**

- a. Networking – third Thursday in November Business Beers & Bubbles suggestion of Parkview Hotel to be followed up - 5.30pm – use Eventbrite
- b. Christmas Event – 18 December tbc
- c. Next Committee Meeting Tuesday 10 November 2020
- d. Confirm Council & Exec Meeting on 19 November

Meeting closed at 7.03pm