

Gunnedah & District Chamber of Commerce & Industry Inc.
Committee Meeting Tuesday 10 November at 5.30pm

MINUTES

Namoi Valley Brickworks Meeting Room

Invited: Juliana McArthur, Benita Anderson, Tracie Finlay, Paul O'Donnell, Gail Paddison, Michael Broekman, Susan Frater, Amanda Heinemann (Admin)

Apologies: Andrew Garratt, Stacey McAllan, Bill Ashford

Chair: Juliana McArthur

Meeting opened at 5.40pm

Agenda Items:

1. Minutes of previous meeting

- a. Moved Tracie Seconded Benita that the minutes of October meeting were true and correct

2. Actions Arising

- Council confirmed sponsorship of \$12,000 at October meeting
- Parkview Front Bar booked for 19 November and Eventbrite ticketing set up

3. Presidents Update

- Very happy to report after speaking at October Council meeting the \$12,000 sponsorship was supported
- Two interviews on 2MO in addition to Tracie's weekly interview
- Two-page ad spread in first edition of Gunnedah Times Thursday 12 November
- Undertook consultation regarding the proposed intermodal with EY & Seftons as part of the Inland Rail Interface Improvement program – also provided a letter of support
- Regional Advisory Council Meeting – interesting regional update, impact of Queensland border closures, positive impact of Singleton Bypass expected (in current budget)
- Interview with ABC NENW on 29 October regarding Covid-19 impacts
- Business Australia – now has 23,000 members, rebranding of NSW Business Chamber is in the market
- Business Conditions Survey – high cost of insurance, payroll tax
- Skills SubCommittee – congratulations to Michael with 11 people attending the meeting last evening
- Skills Working Group met at Council today – need to get guidance from members before meeting on 1 December – opportunities for action
- Next year at TAFE – Pre-Employment program running again in 2021, Light Automotive Apprenticeship Year 1 and potentially a second beauty Pre-Employment program
- Opportunities for regional migration is a focus
- Regional Connectivity – Letter of Support requested

4. Christmas Fair Update

- Have 77 participating businesses
- TVC production underway – reduced free to air watching, target is Gunnedah businesses validation – spend less and focus on December more
- Social media ongoing
- Additional tickets to be printed
- Video of committee members – made up from photos and words
- Ongoing member videos being posted
- Help with emptying the boxes

- Ongoing prize draws – 1, 2 to 5 per week
- Event after the live prize draw – at Coal n Steel Smokehouse

5. Treasurer's Report

a. Approval of payments

Amanda Heineman – Monthly Admin assistance for October- \$444
 Provincial Printery – Posters & Christmas Fair tickets \$1,787.50
 The Verdict – Catering for Business Breakfast \$210
 Gunnedah Conservatorium – Business Breakfast \$350
 Wander & Collect – Graphic Design \$350

It was moved Benita seconded Mike that the payments as listed be approved for payment. Carried.

b. Report for October

Income - \$2,300 from memberships
 Operating Expenses - \$1,667.50 - mainly for Member event \$1,285
 Balance of bank per Zero as at 10 November \$65,581.92

- c. Greater Bank account opened, have transferred \$60,000, leaving a balance for uncleared cheques for the time being. After discussion it was moved Benita seconded Mike that the Chamber Visa Debit Card balance be set at \$1,000 and reimbursed as required. Carried.
- d. Changes to the current membership form would be useful to assist in processing payments and also giving permission for the membership listing and logo usage – a form as an application only and separate payment, welcome and membership benefits options and ongoing communication.
- e. Invoice to Council – Purchase Order is coming.

6. Secretary's Report

a. Correspondence and Actions Arising

Letter of Support Request – Presentation would be required – Policy
 Small Business Month Grant Acquittal
 TVC
 Email from NSW Training to distribute to members

b. Publicity Two emails this month and various Facebook posts

7. New memberships

Three new members completed application forms - Meg Wilkin Photography, Plants for You & Careers Network Inc. It was moved Tracie seconded Gail. How to meet the new members – encourage attendance. Committee to wear name badges. Name badges to be sorted.

8. Subcommittees Update

- Skills SubCommittee Meeting held 9 November 2020 – Action plan being developed and potentially a survey to develop base data is next – focus on micro issues
- Retail – focus on Christmas

9. Chamber representative updates (if available)

- Hay & Harvest Festival
- Crime Prevention
- Access

- Economic Development
- Gunnedah Scholarship Fund
- Sister Cities and Friendly Relationships
- NSW Business Chamber Regional Advisory Council

10. General Business

- a. Networking Business Beers & Bubbles 19 November
- b. Christmas Event – Drinks & Pizza on 18 December – secretary to book venue
- c. Following on from letter of support to IR IIP – suggestion to talk to John Anderson
- d. Discussed edits to two-page Gunnedah Times promotion
- e. Collection of completed entry forms from businesses – Wednesdays each week
- f. Survey for members to assist Skills subcommittee
- g. Next Meeting Tuesday 8 December

Meeting closed at 7.10pm

-