

Gunnedah & District Chamber of Commerce & Industry Inc.
Committee Meeting Tuesday 16 June 2020 at 6pm

MINUTES

Namoi Valley Brickworks Meeting Room

Attending: Juliana McArthur, Michael Broekman, Gerry McDonald, Susan Frater, Amanda Heinemann, Ashleigh Foster, Tracie Finlay (by phone)

Apologies: Tana Byrnes, Angela McCormack, Stacey McAllan

Chair: Juliana McArthur Meeting opened at 6pm

Agenda Items:

1. Minutes of previous meeting

- a. Ashleigh advised an update and correction of the draft minutes distributed from the May Meeting (now corrected in Final minutes) as Gunnedah TAFE Campus did not close, face to face learning stopped and courses went online
- b. With that correction Moved McDonald Seconded Broekman that the minutes of May meeting were true and correct.
- c. Business and actions arising from previous minutes – dealt with in general business

2. Presidents Update

- a. Planning for an August AGM, asked current committee if they would re-stand for 2020/21. Yes Mike Broekman, Juliana McArthur, Tracie Finlay Tentative Gerry McDonald expecting to retire, Ashleigh Foster expecting to change roles and need to travel more, Angela McCormack expecting not to have her business
- b. President has approached some previous committee members and new suggestions to invite them to contribute in 2020/21
- c. Accounting firm Rettie & Vickery has been approached asking if an accountant would be Treasurer
- d. Thank you letter sent to Treena Daniells on behalf of the Committee
- e. Vickery Extension Project – Chamber has been asked to provide a Submission before 10 July
- f. Gunnedah Community College – Supported given for a Smart & Skilled application for hospitality and rail Cert II courses
- g. Namoi Valley Independent to be published again from 1 July (has been online only)

3. Christmas Fair Update

- a. Suggestions for Tracie from President from previous events records – Fashion Parade, Conservatorium, School Choirs & Highland Dancers (thinking of crowd boosting as an outcome)
- b. When can promotions and marketing start for the Christmas Fair – concern for any second wave issues with Covid-19 and social distancing
- c. Turn it into a Christmas Party for everyone to celebrate and invite the region
- d. Potential to have a big raffle a giant stocking
- e. Having out of Gunnedah based businesses as stallholders to add variety where it doesn't conflict with existing agreed
- f. Christmas Window Displays and Christmas Lights competitions
- g. Set up a formal program and publish what is happening – helps ensure people are committed
- h. Shop Local Competition will run again – when will people start to think about Christmas present shopping this year? Start earlier so there are at least of couple of months to keep the spending in Gunnedah
- i. Decision to revisit start date of marketing at July Meeting
- j. Committee noted recommendation from designer to retain Santa plate branding

4. Treasurer's Report

- a. Approval of cheques for payment of April \$113 and May \$75 AMH Bookkeeping – moved Juliana McArthur seconded Mike Broekman
- b. After discussion it was moved Juliana McArthur seconded Mike Broekman that the 2020/21 Membership Rate be set as \$180.00 as last year, Amanda to send out Membership Renewals asap with the updated Membership Benefits flyer and asap clear A5 sticker to be sent to all renewing members, with Membership Works app to be investigated – Carried.
- c. Discussion of App found by Amanda – Designed for Chambers - Membership Works integrated with Xero, member billing, online payments, events – to be further investigated
- d. Bank balance \$43,490.84 as at 16 June 2020 – all cheques presented
- e. Outstanding memberships (13 in total) were not actioned for 2019/20 which weren't paid and Committee advised AMH Bookkeeping to reverse those invoices and close out e.g. Goodness Gracious, Gunnedah Health & Fitness, Carwash, Chatterchinos, Oaktree, Lambert & Torrens, L'il Achievers,
- f. Recommendation to use payment platform Stripe – costs incurred to be absorbed by Chamber for year 1 – it is set up in Xero – retain the option for bank transfers – Moved Frater Seconded Foster Carried

5. Secretary's Report

- a. Correspondence and Actions Arising
- b. Publicity – Add Vickery Extension comment to next e-newsletter
- c. Approval for A5 sticker to be produced per previous quote from Provincial Printing
- d. Membership Form for 2020/21 & Membership Benefits flyer to be updated
- e. Planning for AGM and new Committee ongoing

6. New memberships - Streeters Butchery has been approached

7. Subcommittees Update

- Retail Precinct
- Skills Roundtable – Ashleigh attended meeting today – pre-employment course ongoing
- Membership

8. Chamber representative updates (if available)

- Hay & Harvest Festival
- Crime Prevention Working Group – President attended meeting, 24 more security cameras being installed, issues locally with drug driving, crime generally down over Covid-19 restrictions
- Access - Gerry McDonald attended (phone in) in past month, 'All Abilities Day' event pushed back to 2021
- Economic Development
- Gunnedah Scholarship Fund
- Sister Cities and Friendly Relationships – President attended meeting at end of May
- NSW Business Chamber Regional Advisory Council

9. General Business

- a. Shenhua Watermark deadline approaching and application for mining licence will be submitted on 26 June, an administrative appeal underway separately
- b. Response from Kevin Anderson's office on opportunity for positive event later in 2020 received
- c. Business Partner Program met for Covid-19 round – about 17 applicants received some \$35,000 in funding – Council to be thanked for their commitment to local support
- d. Next Meeting Tuesday 21 July at 5.30pm at Namoi Valley Bricks - sincere thanks to Mike for hosting

Meeting closed at 7.44pm