

Gunnedah & District Chamber of Commerce & Industry Inc
Committee Meeting Minutes 2pm 26 September 2019
McArthur Legal Services Offices

Meeting Called as first Committee Meeting of new 2019/20 Committee in order to prepare for Monthly Meeting with Council GM & Mayor at 3pm

Meeting Opened 2.06pm

Present: Juliana McArthur, Mike Broekman, Ashleigh Foster, Amanda Heinemann (Admin), Treena Daniells, Susan Frater, Stacey McAllan

Apologies: Tracie Finlay, Angela McCormack

General Business

As part of the handover to the new committee it was Moved/Seconded Broekman/Daniells that resources, including Admin hours, be contributed to clarify and streamline system regarding emails and tasks and the Executive make a decision on needs and outcomes. Admin hours are available most months. Carried.

After discussion it was Moved/Seconded Broekman/Daniells that Chamber host a Meet the Committee Breakfast Meeting from 7am-8am on Wednesday 16th October at the Civic / Art Gallery as part of Small Business Month to be catered by the Verdict at a cost of \$15 per head free for members attending or those who join on the day. Carried. The Breakfast will have a skills focus with Council and TAFE invited to speak. Secretary to book venue through Council. set up Eventbrite so that members can register for catering purposes and set up processes to promote event through members and Council.

Christmas Fair Coordinator remains outstanding. Secretary to contact Lisa Davis for any records and if she wants to do it this year. After discussion it was Moved/Seconded Broekman/McAllan that the budget for the 2019 Christmas Fair Coordinator be \$4000 plus GST and that (pending Lisa's feedback) advertising for the role be undertaken again but that Admin resources should be used to seek Council approval to close the roads. Carried.

The Committee briefly discussed some of the roles and tasks to be undertaken and the Secretary was tasked with taking on Publicity for the short-term including an Email Newsletter asap.

Dates for the Diary

- Committee Meeting Third Tuesday of every month at 5.30 Upstairs at 203 Conadilly
- Networking - Second Thursday of every month 5.30 at the Gunnedah Hotel
- Executive attends Monthly meetings at Council Fourth Thursday of the Month

Planning for Monthly Council Meeting

Gunnedah Gift Cards – useful for drought relief for local businesses but Chamber has had issues implementing due to resources needed. Some outstanding finance issues with Why Leave Town and would need to get more cards printed. Stacey to call WLT to discover status and any next steps – Exec to discuss with Council - query winding up association with Chamber.

Meeting closed at 2.50pm.