

## Chamber of Commerce Committee Meeting Minutes

16<sup>th</sup> May 2017 Tuesday 5.30pm @ Walker Beer Solicitors + Conveyancers

**Open:** 5:33pm

**Present:** Michael Broekman, Treena Daniells, Welington Sardinha, Tove, Kate Gunn, Stacey Cooke

**Apologies:** Wendy Marsh, Tammy White, George Hoddle

Moved/seconded: Daniells/Sardinha

Minutes previous meeting held Tuesday 11<sup>th</sup> April 2017

***Motion: that the minutes be accepted as true and correct Daniels/Gunn***

### Business Arising

#### Correspondence Report

- Issued by Treena Daniells – please find attached to email
- **Regional Awards** – spoke about the need to promote membership and advise that businesses can go straight into the regional awards because we won't have the local one. We need to ask Joe for a brief to send to members.
- **Bushfire Charity Ball** – do we want to sponsor or donate or book a table? We decided no, we will promote the ball and send a request for donations to the membership.
- **Community College** – Cert 3 in business – we advised how Sue has been working at Walker Beer for a couple of hours on a Friday.
- \$5000 grant for **scholarships** sent out to membership – Welington had advised that one of his apprentices were successful in that grant – she received \$15k – we need to circulate that email again as it ends 30 May 2017.
- **Why leave town** – spoke that nobody is running with it at the moment. Welington advised it needs to be supported and that some of businesses were unaware how to use the cards.
- **Bridging the Gap** – Treena is meeting with Susan to have a report done by 4 June 2017.
- **Skills shortage survey** and meeting with John Black at TAFE on Monday 15 May.
- **Regional growth grant** – a meeting has been organised for Thursday 18 May at 10:30am at Council.
- **Workplace seminar** – Treena, Michael and Welington attended. They will provide a report on it.
- Waiting Skills Course by Community College was sent out to membership.

- **Waste into Art run** by Gunnedah Shire Council – provided to all of membership – a business division would be a great idea – Tove was very interested.
- Treena advised that Jessica will need to attend Wayne Cadman’s office and get the **phone** changed over – check website to make sure Alysha’s details are removed.
- **Gunnedah Scholarship Committee** request for new committee was sent around to all members – Michael is on the committee - Treena is interested – needs some fresh blood.

***Motion: That the correspondence report be accepted. Daniells/Welington***

#### **Treasurer’s Report**

- Issued by Treena Daniells – please find attached to email.

***Motion: That the Treasurer’s report be accepted Daniells/Welington***

***Motion: That the report be accepted and the accounts paid. Daniells/Welington /Gunn***

#### **Reports/Projects**

- **Gift Card**
  - nothing to report
- **Main Street Committee** – Jodi Dolbel is visiting shops and getting people signed up to set up a committee. Treena will chase Jodi up to set up a meeting in early June.
- **Business awards** – (Stacey Cooke)
  - Stacey to contact Joe and get instructions for a proforma to send out to our membership in order for people to apply for regional awards – need instructions and cut off dates
  - How will they go with finding our local businesses to the set up and catering etc.?
  - Tove would like to be on the subcommittee.
- **Website Upgrade**
  - nothing to report

- **Business Connect (Treena)**
  - nothing to report
  
- **Gunnedah Open for Business – Murray Darling Energise Enterprise Fund – Bridging the Gap**
  - Susan Sims has done some interviews and is looking to get one seminar on workplace policies and procedures where the templates will be provided to the attendees. Also the utilising of staff, young and old, this is where the gaps are.
  - She was thinking possibly on 1 and 2 of June and she has different businesses targets for these. She will be inviting these specific businesses and also open to other businesses but predominately there will be specific businesses involved and invited.
  
- **Business Partner Program (Michael and Treena)**
  - nothing to report
  
- **Working with Council – skills shortage - Michael**
  - Michael spoke about how the Reform provided at council reflects what our survey results specified and that is about job readiness and how students are not meeting standards needed by businesses.
  - Good statistics in the Reform document.
  - Both documents went to Kevin Anderson and John Black and then also to John Michaels.
  - Stacey and Michael received a de brief on Monday regarding the next step.
  - Jamie Chaffey wants chamber to take this on and make it bigger and better and take on all the skill shortages of the state however we are under resourced. We need someone like Susan Sims to run a project like this.
  - Stacey and Michael need to type up a letter to Kevin and make a formal request for funds to be used for the skills shortage input and brainstorming on solutions.
  - We feel the frustration that Jamie feels in that we would like to do more but we need more hands on deck as we are all volunteers and struggling to meet these demands on top of running our own businesses.
  
- **Gunnedah Shire Economic Profile – all businesses can tap into the software. Contact Council for further information.**

- **Export Committee**
  - What does Council do with the enquiries that come into for product or commodity enquiries?
  - We need to contact Council and set up a structure where those enquiries come through the Chamber – Kate Gunn to be representative for export for Chamber.
  
- **Window Competition** for the Gunnedah Show Society 2017 (Kate) – Judging took place and the nursery won.
  
- **Networking Event** – Shenhua
  - Thanks to Kate for organising and she will provide an invoice for the food and drink she purchased on behalf of chamber. There were lots of questions asked and it was really interesting.
  - About 25 people turned up for the presentation.
  
- **Applications for marketing and promotion fund** – is the Chamber applying? Yes, with Council.
  - Meeting will occur on Thursday 18 May at 10:30am.

***Motion: That the reports be accepted. Moved and accepted by Daniells/Welington***

#### **General Business**

- **Gunnedah Future Town's site activation project** – making vibrant precincts – it was really impressive – a survey was sent out today and we have distributed to our members.
  
- **Tamworth workplace seminar** – managing employees – Mick, Treena and Wellington went this morning and will provide a report on it.
  
- **TAFE Survey**
  
- **Poster for Workers Comp** to say workplaces are compliant – we should send them to our members to display – Treena to forward information to members.
  
- Need to organise June networking meeting.

## **Upcoming Events**

Regional Business Awards – 1 September 2017

## **Membership**

### **New Members**

- **Tove – Stockholm Florist** – Tove would like to contribute by way of her creative nature – Treena moved a motion that Tove from Stockholm Florist be accepted as a committee member, seconded by Kate Gunn.
- **K & k creative – Kelly** – Kelly and Kristen taking on new business and will be attending committee meetings in the future.
- **Matt Carter** – Myall Springs

***Motion: That the new members be accepted.***

**Next Meeting: Tuesday 20<sup>th</sup> June 2017 – Walker Beer Office**

**Meeting Closed: 6:50pm**