

ANNUAL GENERAL MEETING MINUTES
WEDNESDAY 20th JULY 2016
HELD AT THE GUNNEDAH SERVICES AND BOWLING CLUB

The meeting commenced at 6.00pm

Present: Stacey Thibault, George Hoddle, Treena Daniells, Wendy Marsh, Welington Sardinha, Ann Luke, Jim Farquhar, Jenny Farquhar (not voting), Debbie Watson(not voting), Tove Sparkes, Scott Davies, Michael Cooke, David Amos, Robert Hoddle, Christoph Nagele, Lorraine Boyce, Kate Gunn, Tammy White, Peter Brayley, Gerry McDonald, Jamie Chaffey, Wayne McLean, Mark Howes (not voting), and Alysha White(minutes), Kel Walls (returning officer)

Apologies: Tim Duffy, Eric Groth, Owen Hasler, Kevin Anderson, Marjolyn Thomas, Andrew Baker, Cathy Van Dorst, Frank Van Dorst, Glenise Anderson, Lauren Robertson, Amy Perfrement, Michael Broekman

Motion: that the apologies be accepted (Daniells/Boyce) Carried

Call for proxies – Andrew Baker

Minutes of the Annual General Meeting of the Gunnedah Chamber of Commerce held on the 5th August 2015

Motion: that the minutes as read and circulated be accepted (Robert Hoddle/Amos) Carried

No business arising

Treasurers Report - Presented by Treena Daniells

GUNNEDAH & DISTRICT CHAMBER OF COMMERCE AND INDUSTRY INC.

Treasurer's Report Financial Year 1st July 2015 to 30th June 2016

The 2015-2016 financial year has seen the Chamber continue growing in strength and undertake new events to involve and benefit members.

Some points to consider for the 2015/16 year -

- The bookkeeping was migrated from an older version of MYOB to the online Xero program, which has allowed prompt invoicing and recording of incoming and outgoing monies. An effort was also made to allocate expenses to the relevant job costing areas or events, such as the Christmas Fair and Gift Card promotion. More attention will be required to ensure all expenses are allocated appropriately to allow useful reporting on costing centres.
- The Chamber continued to use the CBA account as the major bank, however some membership renewal monies were still paid into the Beyond Bank account. We continued to utilise the BPoint program to allow monies to be received from credit cards.

- The Christmas Fair was a great success from a community perspective and, from records to hand, was also profitable.
- The Industrial Relations seminar was well received and was also a financial success.
- The 2015 Service Awards recognised many individuals in the Gunnedah and District Community and also provided a small financial surplus to the Chamber.
- The profits from these events and the membership fees allowed other events to be run that benefitted members, such as
 - some breakfast seminars,
 - the Chinese NingBo visit,
 - the Meet the Candidate evening before the election,
 - the Gunnedah Gift Card and
 - the Shop Gunnedah promotion.
 - Regular newsletters have also been produced to keep the business community up to date with events and items of interest
- Approximately 130 membership invoices were sent out for the 2016/17 year.

The overall profit and loss surplus in 2015/16 is recorded as \$12,156 in comparison to a deficit of \$2,660 in the 2014/15 year. This is reflected in the bank balance at 30th June 2016 of \$31,243 compared to \$16,769 at 30th June 2015.

Total retained earnings at 30th June 2016 are reported at \$28,441 leaving the Chamber in a strong financial position to advance into the 2016/2017 year.

Treena Daniells

Honorary Treasurer

20th July, 2016

Motion: that the financial report as presented and circulated be accepted (Daniells/Marsh) carried
Presidents Report – Presented by Jamie Chaffey

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PRESIDENT REPORT 2015/16

By Jamie Chaffey

How fast has the year moved! I feel like I've only just moved into the position of President last month as so many activities and opportunities have taken over the Chamber year. I will do my best to recap the year and hope I don't miss out mentioning anyone's hard work and achievements along the way.

The executive team and committee meet once a month to set the direction, discuss opportunities and take care of general business; also monthly we share around local businesses the opportunity to host networking events – mostly these have been held in the evening but some have been breakfast events and have been warmly attended and networks of support formed.

Early September last year we hosted a small delegation for Chinese delegates from the DongHong pipe company in QuFu and proudly showed some of Gunnedah's quality businesses, land marks and local opportunities. In May this year we also hosted another delegation from China, however this delegation was larger in number and from the NingBo region in Southern China. This delegation were also shown many agribusinesses, land marks and businesses connection opportunities with immediate success and trade commenced with a local producer. I expect many more opportunities will arise from this group of business people in the next Chamber year.

The Chamber team have delivered many project and achieved great results throughout the year and time will only allow me to list some of them.

- Sponsorship prospectus
- WLT promotion
- Christmas fair
- Meet the candidates – Federal election
- Business and Service awards
- Surveying members
- Council / Chamber monthly meeting

The Chamber also has a number of subcommittees formed to focus in greater detail on projects targeted for future results, and these include:

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- GOB- Gunnedah open for business, program designed to connect or reconnect local business to purchase locally
- Tourism – Formed to focus on understanding existing events and look at new opportunities
- WLT – Why Leave Town promotion to encourage support of local businesses
- Business and Service awards - To assist the events Manager to deliver a quality awards evening.

One new development this year that the Chamber has agreed to trial the employment of an event manager to assist with of Business and Service awards to reduce the time required of our members to deliver such a major event and our intention is the roll this position on to our four quarterly major events on our Chamber calendar.

During the course of the year I am proud to say your Chamber has been focused and has delivered to our membership as a whole. We have listened to our membership and we are encouraged to see strong growth in new numbers, particularly from the agri -based industries. We have continued to build a consultative relationship with the Gunnedah Shire Council and both State and Federal local members that will serve us well into the future.

Finally I would like to thank my fellow executive team for their unwavering support throughout the year.

Vice President- Wellington Sardinha

Secretary – Ann Luke

Treasurer – Treena Daniels

Thank you to the Committee members for your guidance and direction:

Michael Broekman, George Hoddle, Wendy Marsh, Lorraine Boyce, Lauren Robertson, Jim Farquhar, Tim Duffy & Stacey Thibault.

Also a big thank you to Alysha White and Amy Perfrement for their administrative support throughout the year.

I would like to thank the Chamber for the opportunity you've given me to serve this last term. I have learnt a lot and hope I have played my part well enough to set the direction for our Chamber for the year to come.

Jamie Chaffey

Motion: that the report be accepted (Chaffey/Boyce) carried

Election of office bearers and committee:

Returning officer Kel Walls declared all positions vacant and called for nominations.

One proxy was exercised by Andrew Baker appointing Jamie Chaffey to vote on his behalf.

Election of the Committee for 2016/2017

The following were nominated, seconded and accepted and as no further nominations were declared:

President:	Jamie Chaffey	(Thibault/Daniells)
Vice President:	Stacey Thibault	(Chaffey/Daniells)
Treasurer:	James Farquhar	(Marsh/Chaffey)
Secretary:	Treena Daniells	(Chaffey/Thibault)

Committee nominations:

The following nominations were received

Scott Davies	(Marsh/Chaffey)	Accepted
Wayne McLean	(Chaffey/Marsh)	Accepted
Wellington Sardinha	(Chaffey/Marsh)	Accepted
Christoph Nagele	(Chaffey/Marsh)	Accepted
George Hoddle	(Marsh/Chaffey)	Accepted
Lorna Haggerty	(Marsh/Chaffey)	Accepted
Tammy White	(Marsh/Chaffey)	Accepted
Michael Broekman	(Luke/Daniells)	Accepted
Lorraine Boyce	(Luke/Daniells)	Accepted
Kate Gunn	(Chaffey/Marsh)	Accepted
Lauren Robertson	(Luke/Chaffey)	Accepted
Gerry Macdonald	(Marsh/Luke)	Accepted
Wendy Marsh	(Chaffey/Daniells)	Accepted

A ballot was undertaken and following were declared on the committee:

Kate Gunn
Wendy Marsh
Tammy White
George Hoddle
Scott Davies
Michael Broekman
Gerry McDonald
Wellington Sardinha

There was a tie for the eighth committee position. A vote was to be held between the two tied nominees for the position but Lorraine Boyce was happy to withdraw her interest. Gerry McDonald was elected as the eighth committee member.

Motion: on behalf of the members of the chamber an expression of thanks was conveyed to the outgoing committee (Marsh/Thibault) carried

Incoming Presidents Message – Given by Jamie Chaffey

Returning President Jamie Chaffey congratulated the new committee for 2016/17 year. Thanked all unsuccessful nominees for their nomination and encouraged all to continue participate actively in the chamber of commerce during the next year. Treasurer elect James Farquhar made a vote of thanks to the outgoing committee congratulating them on a job well done.

Meeting Closed at 6.45pm

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