

ANNUAL GENERAL MEETING MINUTES
WEDNESDAY 5th AUGUST 2015
HELD AT THE GUNNEDAH SERVICES AND BOWLING CLUB

The meeting commenced at 6.33pm

Present: Marjolyn Thomas, Stacey Thibault, Jodi Dolbel, George Hoddle, Treena Daniells, Lauren Robertson, Peter Jones, Wendy Marsh, Steve Johnston, Wellington Sardinha, Lyn Gurney, Ann Luke, Daniel Martin, Eric Groth, Jim Farquhar, Jenny Farquhar (not voting), Andrew Baker, Mike Broekman, Sarah Ranclaud, Debbie Watson, Lincoln Stewart, Tove Sparkes, John Sandell and Amy Perfrement(minutes)

Apologies: Tim Duffy, Christine Nash, Jamie Chaffey, Kevin Anderson, Jayne Barker, Joe Townsend, Brenda Smith (NICU), Laurie Carrigan, Susan Sims, Frank Van Dorst, Cath Van Dorst, Jamie Chaffey, David Isbester and Loraine Boyce.

Motion: that the apologies be accepted (Farquhar/Marsh) Carried

Minutes of the Annual General Meeting of the Gunnedah Chamber of Commerce held on the 30th July 2014 - Read by Wendy Marsh

Motion: that the minutes as read and circulated be accepted (Watson/Dolbel) Carried

No business arising

Treasurers Report - Presented by Sarah Ranclaud

Statement of Position Year Ended 30th June 2015		Profit & Loss Statement Year Ended 30 th June 2015	
Assets Current		Income	
Assets Cash On Hand Cheque Account	\$16,768.93	Membership 2013/2014 Mship	\$45.45
Total Cash On Hand	\$16,768.93	2014/2015 Mship	\$10,177.12
Trade Debtors	\$0.00	2015/2016 Mship	\$5,822.57
Total Current Assets	\$16,768.93	Events	\$8,075.34
Total Assets	\$16,768.93	Interest Received	\$138.40
Liabilities		Giftcard Related Income	\$3,269.99
Current Liabilities		Sponsorship	\$1,090.92
Trade Creditors	\$737.56	Total Income	\$28,619.79
GST Liabilities		Cost of Sales	
GST Collected	\$4,034.06	Gross Profit	\$28,619.79
GST Paid	\$3,633.56	Expenses	
Total GST Liabilities	\$400.50	Accounting Fees	\$350.00
Total Current Liabilities	\$1,138.06	Advertising & Marketing	\$12,539.93
Total Liabilities	\$1,138.06	Bank Fees	\$17.00
Net Assets		Printing and Stationery	\$882.87
Equity	\$15,630.87	Dues & Subscriptions	\$320.45
Member's Equity Member's Capital	\$16,294.03	Insurance	\$613.18
Total Member's Equity	\$16,294.03	Surveys	\$207.27
Retained Earnings	\$1,475.06	Member Events	\$9,381.39
Current Year Earnings-	\$2,138.22	Postage	\$1,250.31
Total Equity	\$15,630.87	Admin Contractor	\$4,869.25
		Committee Expenses	\$326.36
		Total Expenses	\$30,758.01
		Net Profit / (Loss)	(\$2,138.22)

Motion: that the financial report as presented and circulated be accepted (Ranclaud/Farquhar) carried

Presidents Report – Presented by Ann Luke

It is now over two years since the Chamber was reignited after a few years in recession. During that time we have grown in membership to more than 120 members, doubling our membership in the last 12 months.

This growth is certainly something that both I and my Committee are proud of and justifiably so.

The Committee has worked extremely hard, meeting on an at least monthly basis. We tried to be all things to all members - and I think we achieved that aim, as we do have a very diverse membership: from services to retail, manufacturing and industry, the small family businesses as well as the larger manufacturing firms.

We held a variety of members' events: monthly networking, information and educational seminars, we supported the Show society in conducting a best dressed shop window competition.

The Committee also looked to the strength and internal functioning of the Chamber organisation itself, developing policies on privacy, sponsorship, media and social media. The Chamber hosted and managed a Meet the Candidate forum for the State Election last March. Our website has been functioning well.

We formed two subcommittees and one working group in the last 12 months:

The first was the Service Awards chaired by Pete Jones (with Sarah Ranclaud, Wendy Marsh, Lyn Gurney, Jenny Farquhar and Jodi Dolbel). This committee has been meeting regularly and the Awards function will be held on 25 September to which I recommend you all attend. There has been 137 nominations representing 88 nominees, which is a great outcome.

The second was the Sustainability Sub-committee, chaired by Jamie Chaffey (with Welington Sardinha, Dan Martin, Brendan Mackellar, Noel O'Brien and Jarad Ewing) which is developing a Strategy and Plan for Sustainable Growth in the Gunnedah community broadly and Gunnedah business specifically. As part of their work a survey was undertaken of Gunnedah Businesses. The Sustainability Sub-committee hosted two major events late last year - State of the State and State of the Local, allowing input and interaction from our State Member Kevin Anderson and Council staff and Councillors respectively.

Myself, Jodi Dolbel, Sarah Ranclaud and Lyn Gurney formed the Gunnedah Gift Card Working Group. The Card was launched in December 2014, with 29 participating stores or outlets in Gunnedah. There has been \$16,000 loaded onto the gift cards, encouraging local spending in the town.

The Chamber became an affiliated member of the NSW business Chamber. We gained a position on the Regional Advisory Council of the NSW Business Chamber, a useful tool to allow our small regional voice to be heard on issues affected business.

We tried to be sensitive to all the needs and viewpoints of our members, yet again this year surveying them on a variety of issues.

We have developed our relationship with Gunnedah Shire Council through monthly meetings. For many of us this was strengthened by the recent Sister City trip to China. We are looking to work more closely with Council (both staff and Councillors) in the future with development of a strategic plan for business and economic development.

During the 12 months we were ably supported by our admin staff: Krysten Barros and Amy Perfrement.

Finally the Committee: Vice President Peter Jones, Treasurer Sarah Ranclaud, Secretary Wendy Marsh and Committee members: Andrew Baker, Michael Broekman, Nicolette Bronkhorst, Jamie Chaffey, Jodi Dolbel, Lyn Gurney, Jim Farquhar and David Isbester.

I would like to personally thank the Chamber Committee for their diligence, attention and support. It would have been a lonely job as President without that support and your friendship. But instead it has been a grand role and mostly good fun and very satisfying.

I commend all of our members to consider standing for the Chamber committee in 2015/16, which I hope will be a great year for the Chamber and for its members.

Ann Luke

Motion: that the report be accepted (Luke/Jones) carried

Election of office bearers and committee:

Ann Luke declared all positions vacant and vacated the chair. Amy Perfrement took the chair and called for nominations.

One proxy was exercised by Jamie Chaffey appointing Ann Luke to vote on his behalf.

Election of the Committee for 2015/2016

The following were nominated, seconded and accepted and as no further nominations were declared:

President:	Jamie Chaffey	(Luke/Sardinha)
Vice President:	Wellington Sardinha	(Chaffey/Luke)
Treasurer:	Treena Daniells	(Luke/Ranclaud)
Secretary:	Ann Luke	(Chaffey/Sardinha)

Committee nominations:

The following nominations were received

James Farquhar	(Ranclaud/Luke)	Accepted
Michael Broekman	(Luke/Chaffey)	Accepted
Tim Duffy	(Chaffey/Sardinha)	Accepted
Stacey Thibault	(Luke/Chaffey)	Accepted
John Sandell	(Chaffey/Luke)	Accepted
George Hoddle	(Luke/Chaffey)	Accepted
Andrew Baker	(Ranclaud/Dolbel)	Accepted
Wendy Marsh	(Baker/Ranclaud)	Accepted
Lorraine Boyce	(Luke/Daniells)	Accepted
Lyn Gurney	(Luke/Daniells)	Accepted
Lauren Robertson	(Sardinha/Jones)	Accepted
Jarad Ewing	(Chaffey/Sardinha)	Declined
Peter Jones	(Broekman/Luke)	Declined
Sarah Ranclaud	(Daniells/Luke)	Declined

A ballot was undertaken and following were declared on the committee:

James Farquhar
Michael Broekman
Tim Duffy
Stacey Thibault
John Sandell
George Hoddle
Andrew Banker
Wendy Marsh

Motion: on behalf of the members of the chamber an expression of thanks was conveyed to the outgoing committee (Farquhar/Luke) carried

Incoming Presidents Message – Read by Welington Sardinha

Firstly please accept my apologies for not being available to attend tonight's AGM, unfortunately an overseas holiday had been booked prior to the date being set for the AGM.

I would like to thank everyone who voted for me for their support and also congratulate each executive member and committee member on their selection to the 2015/16 Chamber of commerce team.

At this time I would like to acknowledge the commitment and dedication the outgoing chamber executive, and committee team have shown in some pretty demanding and personally challenging times. Great job well done.

The year ahead for the newly elected team will be just as demanding and will require a strong focus on representing our members, offering meaningful supportive networking and information events to assist our members in there every day roles within their businesses, have a voice on matters that effect our business community by addressing local, state and federal officials when required or requested, and encourage new and existing businesses to grow and support all local industries to create a sustainable future.

Jamie Chaffey

Meeting Closed at 7.24pm